

## HAWAII WATER SERVICE – UTILITY WORKER

Interested applicants should apply at:

<https://calwatergroup.wd5.myworkdayjobs.com/CWSG>

Deadline to submit resume: Open until filled



### KEAUHOU

Job Description:

The Utility Worker (Wastewater) is responsible for the maintenance and repair of all wastewater system lines and equipment, including pumps, meters, meter boxes, valves, and services; collects samples; responds to and resolves customer inquiries regarding service, repairs, or billing issues; performs general maintenance of grounds and facilities. This position is located in Keauhou, Hawaii (Big Island).

### ESSENTIAL FUNCTIONS:

- Maintains, operates, and repairs wastewater mains and system equipment, including pumps and valves
- Collects routine samples per established schedule
- Responds to customers' inquiries regarding services, repairs, or billing issues
- Performs general maintenance of grounds, facilities, and services
- Participates in the Company on-call rotation and must be available to respond to after-hour call-outs.
- Complies with Company policies and procedures regarding safe working conditions; attends required safety training
- Participates in and supports the Company's Continuous Improvement program and projects
- Performs other similar duties as assigned

### MINIMUM QUALIFICATIONS

- High School diploma or possession of a GED
- One year of experience working in a construction, plumbing, or utility environment
- Hawaii State Department of Health Wastewater Treatment Grade 1 Certification preferred.
- Must obtain Wastewater Treatment Grade 1 within 18 months of employment
- Proficient in the use of Microsoft Office Applications
- Valid Hawaii Driver's License and good driving record required
- Must be available for call outs, evenings, holidays, and weekend work
- Must live within 45 minutes of Keauhou

### REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of operation, maintenance and repair of pumps, pump controls and related equipment.
- Knowledge of current principles and practices involved in wastewater systems.
- Knowledge of safety regulations, protocols, principles, practices and procedures for wastewater systems, and work site safety.
- Knowledge of plumbing and pipe fitting repair and installation.
- Ability to communicate well with others, both orally and in writing.
- Ability to understand and follow oral and/or written policies, procedures and instructions.
- Ability to use logical and creative thought processes to develop solutions according to written specification and/or oral instructions.
- Ability to perform a wide variety of duties and responsibilities with accuracy and speed under the pressure of time sensitive deadlines.
- Ability to regularly interact with employees, public, and customers requiring common sense, tact and diplomacy in order to accomplish assignments.

**Salary Range:** \$20.00 - \$30.00

## **KUKIO**

### **Job Description:**

The Utility Worker is responsible for field operations and maintenance work and performs relief work under various classifications in the water and wastewater field. The work is performed under direct supervision and also requires the exercise of independent judgment and initiative. The nature of the work performed requires that an employee in this class establish and maintain effective working relationships with others. This position is located at Kukio in North Kona, HI.



### **ESSENTIAL FUNCTIONS:**

- Operates and maintains HWS owned potable water treatment, potable water distribution, waste water collection and traditional and reuse waste water treatment systems.
- Performs work safely by adhering to OSHA & Cal Water Safety programs and policies as well as reporting hazards and unsafe conditions to supervisor.
- Performs basic computer and mobile device functions for communication, data collection and entry.
- Communicates with supervisor, co-workers, and customer service staff on a daily basis via phone communications, text, and email.
- Completes customer service Job orders in a timely manner.
- Be available for after hour emergency call-out, weekend and holiday work schedule. (Emergency after-hour on-call program is managed and responsibility is rotated between available utility system operators on a weekly basis.)
- Collects, analyze, and record data, from potable water and waste water treatment plants, potable water and waste water pump stations, and potable water storage facilities, via computer and on-site visit. Calculate pump runtimes and chemical dosing, monitor water usage, treatment plant performance, suggest and make adjustments to equipment settings and perform maintenance cleaning as approved by utility system supervisor/DRC.
- Uses analytical lab equipment, including spectrophotometer, electrode probes, scales, ovens, burners, lab glass ware, etc. Collects water and waste water samples, analyzes or packages and delivers to lab.
- Uses hand and power tools, including wrenches, ratchets, screw and nut drivers, hammers, pry bars, circular and reciprocating saws, welders, torches, picks, rakes, shovels, digging rods, metal detectors, etc.
- Operates and maintains gas, diesel, and electric, powered company vehicles and machinery, trucks, UTVs, skid steer, excavator, front loader, back hoe, fail mower, air compressor, portable power generator, portable pumps, vacuums, demolition hammer, chemical sprayers, etc.
- Installs, maintains, repairs pumps, valves, flow meters, pipe, tubing, and fittings in a range of sizes between ¼" to 16".
- Troubleshoots, evaluates, and assesses water and waste water leaks and equipment failure/damage. Develops repair strategies with supervisor.
- Repairs water and wastewater mainline and service laterals and appurtenances, including all functions.
- Manages and maintains supply inventory for operations office, treatment plants, and remote facilities. Includes equipment spare parts, treatment and lab chemical, general maintenance, etc.
- Vegetation management and grounds keeping: Herbicide application, flail mow, weed whack, and trash removal.
- Maintains fire hydrants, flushes water mains, exercises valves, repaints fire hydrants, tests fire hydrant performance, and logs maintenance data for record keeping.
- Reads and maintains water meters, maintains valve boxes and vaults; cleans roots, debris, and insect/rodent nest, uncovers buried meters and isolation valves, logs maintenance data for record keeping.
- Inspects and flushes sewer manhole, removes debris, records condition of manhole and maintenance data for record keeping.

- Maintains sewer pump station and odor control system, tests alarm, inspects wet well, removes debris, and washes down. Replaces and recharges carbon.
- Maintains wastewater in vaults and lift stations
- Operates and maintains reverse osmosis water treatment plant
- Participates in and supports the Company's Continuous Improvement program and projects.
- Cleans and paints station and treatment plant equipment and appurtenances.

**OTHER DUTIES AND RESPONSIBILITIES:**

- Attend training and meetings as directed by Hawaii Water Service/California Water Service.
- Perform other duties as assigned to fulfill business operational needs and objectives.

**MINIMUM QUALIFICATIONS:**

- High School diploma or possession of a GED
- One year of experience working in a construction, plumbing, or utility environment
- Hawai'i State Department of Health Wastewater Treatment, Water Treatment, or Distribution System Operator Grade 1 Certification preferred.
- Must obtain Wastewater Treatment, Water Treatment, or Distribution System Operator Grade 1 within 18 months of employment
- Proficient in the use of Microsoft Office Applications
- Valid Hawaii Driver's License and good driving record required
- Must be available for call outs, evenings, holidays, and weekend work
- Must live within 45 minutes of Kukio

**REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:**

- Knowledge of operation, maintenance and repair of small pumps and related equipment.
- Knowledge of current principles and practices involved in water and wastewater systems.
- Knowledge of safety regulations, protocols, principles, practices and procedures for water and wastewater systems, and work site safety.
- Knowledge of plumbing and pipe fitting repair and installation.
- Ability to communicate well with others, both orally and in writing.
- Ability to understand and follow oral and/or written policies, procedures and instructions.
- Ability to use logical and creative thought processes to develop solutions according to written specification and/or oral instructions.
- Ability to perform a wide variety of duties and responsibilities with accuracy and speed under the pressure of time sensitive deadlines.
- Ability to regularly interact with employees, public, and customers requiring common sense, tact and diplomacy in order to accomplish assignments.

**Salary Range:** \$20.00 - \$30.00

*The Equal Opportunity Policy of the Company is based upon the philosophy that all people should be treated fairly and with dignity. California Water Service, Hawaii Water Service, New Mexico Water Service and Washington Water Service do not discriminate against any applicant or employee because of race, color, religion, sex, national origin, or any other protected class. The Company makes all employment decisions in a non-discriminatory manner. EOE, VET, DISABILITIES.*